

ARIZONA STATE MUSIC TEACHERS ASSOCIATION  
affiliated with the  
MUSIC TEACHERS NATIONAL ASSOCIATION



## PARENT INFORMATION

**2018 PMTA EVALUATIONS**  
**Friday, April 27 and Saturday, April 28**  
**AZ Piano 4134 E. Wood Street**

The Arizona Study Program is a twelve-year graded course of music study developed by the Arizona State Music Teachers Association to provide for the development of **repertoire, technique, and theory**. It is organized in terms of the twelve years of public school, with one level available for each of the years a student would be enrolled in school. However, a student may progress at his/her level as the teacher may deem appropriate and/or necessary. In addition, the program is open to students of ALL ages. It requires continual work throughout the year. In the spring, there is a private evaluation of the repertoire and technique requirements by a Master Adjudicator and a written theory test.

In addition to a written evaluation of their performance and a grade on their written theory test:

- **Certificates and ribbons** are awarded to the students to indicate their accomplishment.
- **Plaques** are awarded to those students successfully completing Elementary Division 4A and Intermediate Division 8A in Repertoire, Technique, and Theory.
- **Trophies** are awarded to students successfully completing the Advanced Division 12A. The **James Anthony Award** (a monetary award) is awarded to high school seniors who have successfully completed Level 12A in Repertoire, Technique, and Theory.
- The **Arnold Bullock Scholarship** is available to anyone who receives the James Anthony Award and then becomes a music major at a college or university. Students may apply for the scholarship by writing a letter to the ASP State Chairman stating the name of the institution attending, the degree being pursued, and professional goals upon completion. **Documentation must include a transcript showing twelve (12) completed music credits.**

Local Co-chairmen: Carol Hill and Barbara Stoutenburgh



## GENERAL INFORMATION

### 2018 PMTA EVALUATIONS: APRIL 27 and 28 at AZ PIANO

**Membership in ASMTA is required of all participating teachers.**

### DEADLINES

- December 1 End of regular enrollment (form in yearbook or online): **\$25 per student**  
**After December 1 the late enrollment fee is \$40 per student**  
Send all enrollments to Carol Hill.
- February 15 Enrollment deadline. **No enrollments accepted after this date.**
- February 15 Student Program Forms due. (No program forms are required for Levels 1 through 4.)  
Levels 5 – 8 send to Sarah Elliott.  
Levels 9 – 12 send to Barbara Stoutenburgh.  
(See REPERTOIRE INFORMATION on a succeeding page.)
- March 1 Send applications for McCurnin Teacher Enrichment and Certification Grants to the ASP State Chairman, Barbara Stoutenburgh. Forms are on [asmta.org](http://asmta.org).
- Mid - March Instructions for Evaluations (Packet 2) will be available to teachers enrolled (time block, confidential report form, parent letter, student evaluation forms, name tags, Level 12 form).
- April 7 Deadline for returning Confidential Report Form to Carol Hill.
- April 30 Pick up evaluation results and awards at Carol Hill's studio.

### ENROLLMENT INFORMATION

1. **Teachers must purchase a theory workbook for *each* student enrolled.**  
Workbooks are copyrighted and may not be reproduced. Proof of purchase may be requested.
2. Complete and return the Enrollment Form (online or in yearbook). Send one teacher's check for your class.
3. Indicate previous teacher(s) of all transfer students if students previously participated in ASP.
4. Keep a copy of the Enrollment Form for your records.
5. A student may be enrolled in different levels for **1) performance** and **2) theory/technique** for **two years**.
  - a. Performance, Theory and Technique must all be at the same level **by the third year.**
  - b. **Records will show completion of the lower level.**
  - c. Indicate different levels on all forms and name tags.
6. The **performance level** will determine the time allotment for evaluation. If repertoire is longer than the time allotted, the adjudicator may not have time to hear an entire piece(s).
7. A student may be evaluated **in only one level per school year.**
8. Levels may be repeated and/or skipped at the teacher's discretion.
9. Level 4, 8 and 12 awards are given only for successfully completing Category A.  
**Repertoire, technique and theory must be at the same level** in the same year.
10. Level 12 **seniors** may take the Early 12 theory test before the regular evaluations. Students who fail the Early 12 test may pass theory if they pass the Regular 12 test during the scheduled evaluation time.
11. Notify Carol Hill before February 15 if there are **any changes in level, category or enrollment.**
12. Contact Carol Hill **before April 5** if a student needs a makeup. **Makeups will be the Saturday before the regular evaluations. If another time is requested, there will be an additional fee for the adjudicator. An emergency during the assigned evaluation time (with a parent letter) will be made up at no charge.**



## VOLUNTEER INFORMATION

All teachers enrolling students in the AZ Study Program are expected to volunteer for some part of the program. Members of the ASP-PMTA committee will contact you sometime in the fall or you can volunteer directly to Carol or Bobbi. We need your help!

Carol Hill will continue to work with scheduling and the database. She has been fortunate to find volunteers to take over a good deal of the work involved in these areas.

Bobbi Stoutenburgh will be finding and working with teachers who will take over the following volunteer positions and be part of the PMTA-ASP committee. Following is the schedule of events for these volunteer positions.

November – April	Program Forms (Levels 5-8 and 9-12)
November and March	Adjudicators - contact and confirm
February and March	Level 12 information - collect and verify
Early March	Packet 2 assembly and mailing
March and April	Monitors - help on evaluation weekend
April	Hospitality - arrange food for adjudicators
April	Evaluation materials - prepare notebooks
April	Signs - post and change on evaluation days
April	Theory - theory room and graders
After evaluations	Packet 3 assembly
All year	Materials - provide materials for teachers

As you can see, there is an enormous amount of preparation and work throughout the year and the Arizona Study Program can only function with the volunteer efforts of all its participating teachers. If you know you won't be here for the evaluation weekend, there are still other things you can do throughout the year. Everyone should be able to find some area to help! Of course, we need as many volunteers as possible during the actual evaluations. Please contact Bobbi to let her know in which of the above areas you would be willing to volunteer. She will be personally contacting teachers for help.

Thank you for your support!





**STUDENT PROGRAM FORM**  
(see information on previous page)  
**All Program Forms are due by Feb. 15<sup>th</sup>**

Teacher \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

<b>Student</b> _____	<b>Levels: Performance</b> _____	<b>Technique/Theory</b> _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

<b>Student</b> _____	<b>Levels: Performance</b> _____	<b>Technique/Theory</b> _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

<b>Student</b> _____	<b>Levels: Performance</b> _____	<b>Technique/Theory</b> _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

<b>Student</b> _____	<b>Levels: Performance</b> _____	<b>Technique/Theory</b> _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

<b>Student</b> _____	<b>Levels: Performance</b> _____	<b>Technique/Theory</b> _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____



**ARIZONA STUDY PROGRAM ENROLLMENT FORM**

TEACHER'S NAME \_\_\_\_\_  
 NUMBER ENROLLED \_\_\_\_\_ CHECK # \_\_\_\_\_ AMOUNT PAID \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
 E-MAIL \_\_\_\_\_

ENROLLMENT FEE: \$25.00 per student  
 LATE FEE after **December 1**: \$40.00 per student  
 ENROLLMENT DEADLINE: **February 15**  
**No enrollments will be accepted after February 15.**

Teacher writes one check to ASP for his/her studio.

Send Enrollment Form to: Carol Hill

1201 W. Rovey Avenue  
 Phoenix, AZ 85013 or [chillpiano@cox.net](mailto:chillpiano@cox.net)

**Performance time will be assigned when your check is received.**

Preference time (but not guaranteed): Split between days: Yes \_\_\_\_\_ No \_\_\_\_\_

Friday 1:00-4:00 \_\_\_\_\_ 4:00-7:00 \_\_\_\_\_ Saturday 8:00-12:30 \_\_\_\_\_ 12:30-5:00 \_\_\_\_\_

NAMES OF STUDENTS		Performance Level	Category A	Category B	Technique/Theory (if different)
<b>Group students by level</b>					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

NAMES OF STUDENTS		Performance Level	Category A	Category B	Technique/Theory (if different)
<b>Group students by level</b>					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

**Failure to check these will delay your registration.**

1. I have *carefully* read the ASP GENERAL INFORMATION page in the PMTA Yearbook, especially #1 and #5.
2. I have *carefully* read the REPERTOIRE INFORMATION page in the PMTA Yearbook.
3. I would like to volunteer for \_\_\_\_\_ (See VOLUNTEER page in the PMTA Yearbook)



## ARIZONA STUDY PROGRAM MATERIALS ORDER FORM

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ DATE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

	Member Price	Non-Member Price	Quantity	Cost
<b>2008 STUDENT THEORY WORKBOOKS</b> (All Theory Workbooks are <i>copyrighted</i> .)				
Each student enrolled is required to purchase a workbook. All testing is based on the 2008 workbooks.				
Elementary	1___ 2___ 3___ 4___			
Intermediate	5___ 6___ 7___ 8___			
Advanced	9___ 10___ 11___ 12___	<b>\$ 10</b>	<b>\$ 20</b>	_____

### 2008 THEORY WORKBOOKS WITH ANSWERS

**Must be purchased as a complete set. Excellent for students to check their own work.**

Elementary	1 – 4 _____			
Intermediate	5 – 8 _____			
Advanced	9 – 12 _____	<b>\$ 20</b>	<b>\$ 40</b>	_____

### TEACHER REFERENCE GUIDE 2016

(also available online)

Contains: ASP History, General Information, Repertoire guidelines,  
Technique requirements, Theory concepts, etc.

	<b>\$ 40</b>	<b>\$ 80</b>	_____	_____
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### SYLLABUS AND STUDY GUIDES

(also available online)

Reproducible

	<b>\$ 5</b>	<b>\$ 10</b>	_____	_____
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### PREVIOUS THEORY TESTS & ANSWERS

(2013 tests and later)

Specify years \_\_\_\_\_

	<b>\$ 2</b>	<b>\$ 4</b>	_____	_____
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**TOTAL** \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: ARIZONA STUDY PROGRAM**

**NO MATERIALS WILL BE MAILED.** With advance notice, materials may be available at a meeting or at the following locations. (See ASMTA Directory for phone, email and address.)

Eleanor Johnson (46<sup>th</sup> St. & Greenway)  
Gail Quackenbush (Avondale)

Carol Hill (12<sup>th</sup> Ave. & Bethany Home Road)  
Jo Ann Smelser (43<sup>rd</sup> Ave. & Greenway)



## 2017 PMTA HIGHLIGHTS

Students: 457	Superior: 296	Awards: Elementary 4A: 57
Teachers: 57	100 in Theory: 45	Intermediate 8A: 19
		Advanced 12A: 5

### **JAMES R. ANTHONY SENIOR AWARDS**

Seniors (and teachers) successfully completing Level 12A

Carlee Coulehan, (Dorothy Dungan)

Yen Thao Lam, (Claire Gordon)

Non-seniors (and teachers) successfully completing Level 12A

Sage Binder (Snezana Krstic)

Gina Ryu (Snezana Krstic)

Joon Ryu (Snezana Krstic)

### **ASP-PMTA 2017 ADJUDICATORS**

Dr. Christina Eide  
Sarah Elliott  
Dr. Cezar Ferrari  
Stuart Foster  
Carol Hill

Fran Kaspar  
Diane Legge  
Sherry Lenich  
Carol Sue Rickel  
Dr. Barbara Russell  
Dr. Radmila Stojanovic

Barbara Stoutenburgh  
Natalya Thran  
Sara Turley  
Dr. Jessica Yam  
Ruth Yandell

Teachers may apply for the **Janice McCurnin Teacher Enrichment Grant**  
and/or the **Janice McCurnin Certification Grant**.  
Grant information and application forms may be found in the PMTA Yearbook or  
on the ASMTA website ([asmta.org](http://asmta.org)) under ASP.





## ARIZONA STUDY PROGRAM

### JANICE McCURNIN TEACHER ENRICHMENT GRANT PROGRAM

**PURPOSE:** to provide financial assistance to music teachers for private study, college-level coursework or other special projects that will enhance the performing and teaching skills of the applicant.

#### APPLICATION REQUIREMENTS:

- Applicant must be a member of the Arizona State Music Teachers Association.
- Applicant must have at least five (5) students evaluated annually in the Arizona Study Program for a minimum of five (5) of the last seven (7) years including the current year.
- Applicant must be actively teaching at the time of application.
- Applicant must write **a letter explaining why the grant is being requested** and how the expected study will enhance his or her teaching or performing. Include anything that will assist the Review Committee in its consideration of your application.
- Applicant must request a letter of recommendation from a professional colleague.
- Grant may be used to private study, college-level coursework or special projects in performance, pedagogy, music theory, composition, etc.
- The maximum amount of the grant is \$500. The grant will be for a period of not more than one year and may be approved to one additional year at the discretion of the Review Committee.
- The number of grants awarded in any year will be determined by the number of qualified applicants and the available funds. In no case is the grant to exceed the cost of the study or project.

#### APPLICATION PROCESS (application available online or from your local ASP chairman)

- Complete the application form and provide all attachments:
  - Application form
  - Applicant letter
  - Letter of recommendation
  - All other attachments (see application form)
- Mail to Barbara Stoutenburgh, Chairman, ASP Review Committee (see directory for address). Application materials must be postmarked no later than March 1. Applications postmarked after this date will not be considered. Incomplete applications will not be processed.
- Applicant will be notified when materials have been received by the Arizona Study Program.
- Recipients will be notified no later than May 31; grants will be presented at the State Conference.
- The Review Committee will require verification of the study or project completion.
- Decisions of the Review Committee are final.



# ARIZONA STUDY PROGRAM

## JANICE McCURNIN TEACHER ENRICHMENT GRANT PROGRAM

### APPLICATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Are you currently teaching? \_\_\_\_ Yes \_\_\_\_ No

How long have you been teaching? \_\_\_\_ Years

Please list the number of students you have had evaluated in the Arizona Study Program in each of the five (5) required years

Year	No. of Students
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please enclose a separate sheet listing your participation or offices held in your local association and/or ASMTA.

Please check the grant for which you are applying.

*Private Study Grant*

Anticipated Cost \$ \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Address \_\_\_\_\_

*Collegiate Coursework/Special Project Grant*

Anticipated Cost \$ \_\_\_\_\_

Name of Institution \_\_\_\_\_

Address \_\_\_\_\_

Name and brief description of course(s) or special project. Courses may include workshops, master classes, summer courses, and evening courses. (Please attach separate sheet, if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate date on which you will begin study \_\_\_\_\_

Approximate date on which you will end study \_\_\_\_\_

Application materials must be completed in full and sent to: Barbara Stoutenburgh, Chairman, ASP Review Committee (see directory of address). Application materials must be postmarked no later than March 1. Application materials postmarked after this date will not be considered. The following materials are required: Application Form; Application letter; Letter of Recommendation; all other attachments as required by this application. Incomplete applications will not be processed.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_



## ARIZONA STUDY PROGRAM

### JANICE McCURNIN NATIONAL CERTIFICATION GRANT PROGRAM

**PURPOSE:** to provide fee recovery to Arizona Study Program teachers who have successfully completed the National Certification process.

#### **APPLICATION REQUIREMENTS:**

- Applicant must be a member of the Arizona State Music Teachers Association.
- Applicant must have at least five (5) students evaluated annually in the Arizona Study Program for a minimum of five (5) of the last seven (7) years including the current year.
- Applicant must be actively teaching at the time of application.
- The amount of the grant will be determined by the actual cost of the certification application and exam fees. In no case is the grant to exceed the MTNA National Certification fee schedule. A candidate is responsible for any extra exam fees incurred in the event an exam must be taken more than once.
- The number of grants awarded in any year will be determined by the number of qualified applicants and the available funds.

#### **APPLICATION PROCESS:** (application available online or from your local ASP chairman)

- Fill out the application form.
  - Attach a separate sheet listing your participation or offices held in your association.
  - Enclose a copy of the letter form MTNA granting your certification.
- Mail to Barbara Stoutenburgh, Chairman, ASP Review Committee (see directory for address).
  - Application materials must be postmarked no later than March 1 immediately following successful completion of the certification process. Application postmarked after this date will not be considered. Incomplete applications will not be processed.
- Applicant will be notified when materials have been received by the Arizona Study Program.
- Recipients will be notified no later than May 31; grants will be presented at the State Conference.
- Decisions of the Review Committee are final.



# ARIZONA STUDY PROGRAM

## JANICE McCURNIN NATIONAL CERTIFICATION GRANT PROGRAM

### APPLICATON FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Are you currently teaching? \_\_\_Yes \_\_\_No

How long have you been teaching? \_\_\_Years

Please list the number of students you have had evaluated in the Arizona Study Program in each of the five (5) required years

Year	No. of Students
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please enclose a separate sheet listing your participation or offices held in your local association and/or ASMTA.

Date on which you became certified by MTNA \_\_\_\_\_.

- Application materials must be completed in full and sent to: Barbara Stoutenburgh, Chairman, ASP Review Committee (see directory for address).
- Application materials must be postmarked no later than March 1 immediately following successful completion of the certification process. Application materials postmarked after this date will not be considered.
- The following materials are required:
  - Application form
  - Copy of certification letter from MTNA.
  - Separate sheet listing your participation or offices held in your local association and/or ASMTA.
- Incomplete applications will not be processed.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date